



**How to enter a new Foreign
registration in SAM to do
Contracts/Grants with the United
States Federal Government
(once you have received your DUNS
number and NCAGE Code)**



Once your NCAGE Code is listed in BINCS and you have received your DUNS number, you can proceed with registering in SAM. You will need to create an individual account in the SAM system. Go to www.sam.gov and click "Create an Account".

The screenshot shows the SAM (System for Award Management) website. At the top, there is a navigation bar with the SAM logo and the text 'SYSTEM FOR AWARD MANAGEMENT'. To the right of the logo is a login section with fields for 'USER NAME' and 'PASSWORD', a 'LOG IN' button, and links for 'Forgot Username?' and 'Forgot Password?'. Below the login section is a 'Create an Account' link, which is highlighted by a red arrow with the word 'Select' written on it. The main content area is divided into three columns: 'CREATE USER ACCOUNT', 'REGISTER/UPDATE ENTITY', and 'SEARCH RECORDS'. Each column contains a brief description and a button to perform the respective action. At the bottom of the page, there is a 'WHAT IS SAM?' section and several links for 'NEWS AND ANNOUNCEMENTS', 'USER GUIDES/HELPFUL HINTS', and 'FORMER CCR REGISTRANTS'.



The account type you need is an Individual Account. Select Create an Account.

USER NAME PASSWORD [LOG IN](#)
[Forgot Username?](#) [Forgot Password?](#) [Create an Account](#)

HOME SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

Create an Account

Choose Account Type

Individual Account Details

Create an Individual User Account

- * To perform tasks such as register/update your entity (legacy CCR/FedReg and ORCA functionality).
- * To create and manage exclusion records (legacy EPLS functionality).
- * To view FOUO level data for entity management registration records and exclusion records (Same as government user CCR Tools functionality).

Select [Create an Account](#)

System Account Details

Create a System User Account

- * If you need system-to-system communication or you are automating your system pull of the data.
- * If you are performing data transfer from SAM to your government database system.

[Create System Account](#)

Launch Internet Explorer Browser
Finds and displays information and Web sites on the Internet.

2:08 PM



You are required to enter your first name, last name, email address and phone number and country. The rest of the information is optional.

Individual

Page Description
Please provide your personal information requested below.
Fields marked with an asterisk (*) are mandatory.

Personal Information

Account Information

Summary

Title : Mr.

First Name* :

Middle Initial :

Last Name* :

Suffix :

Email Address* :

Confirm Email Address* :

Phone* : (xxx)xxx-xxxx

Phone Extension :

Fax : (xxx)xxx-xxxx

Address Line 1 :

Address Line 2 :

City :

State/Province : Please select a value

Country* : UNITED STATES

ZIP/Postal Code :

CANCEL NEXT



On this page you will create your unique Username. It must be at least 6 characters in length. Once created it cannot be changed. Next you will create your password. It must be at least 8 characters and contain at least one letter, one number and one special character (!@#\$%&*). Also on this page you will select 3 security questions.

Account Information

Page Description
Please enter the following information for your SAM account.

Username* :

Warning: Once created, username cannot be changed in SAM.

Password* :

Confirm Password* :

Security Question 1* :

Security Answer 1* :

Security Question 2* :

Security Answer 2* :

Security Question 3* :

Security Answer 3* :

Content Glossary

Status Indicators:

- Entity Name
- Department Code
- Agency Code
- Node Code
- Node Type
- Node Status
- Hierarchy
- Comment
- DUNS
- DoDAAC
- Entity Address
- Entity City
- Entity State
- Entity Foreign Province Code
- Entity Country
- Entity ZIP Code



When you have verified that your account information is correct select submit at the bottom of the page.

Suffix :

Email Address : Jane.doe@gmail.com

Phone : 5555-55555555

Phone Extension :

Fax :

Address Line 1 :

Address Line 2 :

City :

State :

Country : Your Country

ZIP :

Account Information EDIT

Username : ames4591

Password : *****

Security Question 1 : In what city did you meet your spouse/significant other?

Security Answer 1 : chicago

Security Question 2 : In what city or town did your parents meet?

Security Answer 2 : chicago

Security Question 3 : Where were you when you first heard about 9/11?

Security Answer 3 : chicago

CANCEL BACK SUBMIT

Select Submit



This page means that you have successfully created your user account and that you must now validate it by responding to the validation email. Select Done.

https://www.sam.gov/portal/public/SAM/?portal:component General Services Ad... System for Award Manage...

File Edit View Favorites Tools Help

HOME SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

USER NAME PASSWORD LOG IN
Forgot Username? Forgot Password? Create an Account

Content Glossary

Create Account: Personal
Account Created - Confirmation

Confirmation
Wed Apr 03 14:25:24 EDT 2013

Congratulations -- Your SAM account has been created! But, you are not done. We just sent you an email to the email address you gave us so you can confirm your account creation. In the email, there is a link that you must click within next 48 hours to activate your account. For now, click on DONE to go back to the SAM Home page.

PRINT SAVE DONE

SAM | System for Award Management 1.0 IBM v1.821.20130326-0005 WWW1
Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

GSA USA.gov

System for Award M... Microsoft PowerPoi... 2:25 PM



The validation email comes from notification@sam.gov. The activation link is the first link in the email and may not be an active link. If it is not active you may copy and paste the address in your browser address line.

The screenshot shows a Gmail interface with an email from notification@sam.gov titled "Welcome to the U.S. Federal Government's System for Award Management (SAM)". The email content includes:

This email was sent by an automated administrator. Please do not reply to this message.

Thank you for registering in the U.S. federal government's System for Award Management (SAM).

Your Username is: ames4591

Please note that this is only a confirmation of your Username. You must click on the link below, within 48 hours of receipt of this message, your email address and complete the registration process: https://www.sam.gov/portal/public/SAM?activationCode=il_5sPwK4bhVFGNd

You may also copy and paste the URL into your browser address line to go directly to the web page.

Please note that if this is your first login attempt, the system will default to the Migrate Legacy Account page where you will be prompted to indicate whether or not you wish to transfer your role(s) held in the legacy federal government systems (CCR.gov, FedReg.gov, ORCA.gov, and EPLS.gov) to your new SAM account.

IMPORTANT: If you do not have roles to migrate from a legacy system and/or you would like a new role assigned to your account, you will need to request that a role be assigned by your Administrator in order to have access to desired system functionality.

For assistance, please contact the Federal Service Desk at www.fsd.gov or by telephone at [866-606-8220](tel:866-606-8220) (toll free) or at [334-206-7828](tel:334-206-7828) (internationally).

Thank you,
The System for Award Management (SAM) Administrator
<https://www.sam.gov/portal/public/SAM>

A red arrow points to the activation link with the text "Select this link".



Log in to activate your user account.



Once you select done on this page your account will be activated and you will be logged in to the SAM system.

The screenshot shows a web browser window displaying the SAM System for Award Management account activation confirmation page. The browser address bar shows the URL: <https://www.sam.gov/portal/public/SAM?portak:componentid>. The page features the SAM logo and a navigation menu with options: HOME, SEARCH RECORDS, DATA ACCESS, GENERAL INFO, and HELP. The main content area displays the following information:

- Name: Mr. Amy Fuller**
- Account Activated - Confirmation
- Confirmation
- Wed Apr 03 14:33:03 EDT 2013
- Thank you for activating your SAM account!** You will be taken to the User Dashboard page. Once on the User Dashboard, you will have the option to migrate an account from a legacy system. Use the **Done** button to continue.

At the bottom of the confirmation box, there are three buttons: PRINT, SAVE, and DONE. A red arrow points to the DONE button with the text "Select Done".

At the bottom of the page, there is a footer with the following information:

- SAM | System for Award Management 1.0
- IBM v1.821.20130326-0005
- WWW1
- Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.
- Logos for GSA, USA.gov, and the Department of Defense.



Each time you log in to SAM you will be required to Accept the Usage Agreement to continue.

The screenshot shows the SAM (System for Award Management) login page. The browser address bar displays the URL: <https://www.sam.gov/portal/public/SAM?portalcomponentid>. The page features a navigation menu with options: HOME, SEARCH RECORDS, DATA ACCESS, GENERAL INFO, and HELP. The main content area is titled "SAM Terms and Conditions" and contains the following text:

I. Usage Agreement

This is a Federal computer system and is the property of the United States Government. It is for authorized use only. Users (authorized or unauthorized) have no explicit or implicit expectation of privacy in anything viewed, created, downloaded, or stored on this system, including e-mail, internet, and intranet use. Any or all uses of this system (including all peripheral devices and output media) and all files on this system may be intercepted, monitored, read, captured, recorded, disclosed, copied, audited, and/or inspected by authorized System for Award Management (SAM) personnel, the Office of Inspector General (OIG), and/or other law enforcement personnel, as well as authorized officials of other agencies. Access or use of this computer by any person, whether authorized or unauthorized, constitutes consent to such interception, monitoring, reading, capturing, recording, disclosure, copying, auditing, and/or inspection at the discretion of authorized SAM personnel, law enforcement personnel (including OIG), and/or authorized officials of other agencies. Unauthorized use of this system is prohibited and may constitute a violation of 18 U.S.C 1030 or other Federal laws and regulations may result in criminal, civil, and/or administrative action. By continuing to use this system, you indicate your awareness of, and consent to, these terms and conditions and acknowledge that there is no reasonable expectation of privacy in the access or use of this computer system.

At the bottom of the terms section, there are two buttons: "DECLINE" and "ACCEPT". A red arrow points to the "ACCEPT" button with the text "Select Accept".

The footer of the page includes the following information:

- SAM | System for Award Management 1.0
- IBM v1.821.20130326-0005
- WWW1
- Logos for GSA, USA.gov, and the Department of Defense.

The Windows taskbar at the bottom shows the time as 2:35 PM and includes icons for System for Award M... and Microsoft PowerPoi...



Since you are registering a new Entity in SAM you will not have anything to Migrate. Ignore this question and select **Register/Update Entity (1)** then Register New Entity.

The screenshot shows the SAM.gov portal interface. The browser address bar displays <https://www.sam.gov/portal/public/SAM?portal:component#>. The user is logged in as Amy Fuller, with a LOGOUT button visible. The navigation menu includes MY SAM, SEARCH RECORDS, DATA ACCESS, GENERAL INFO, and HELP. The 'MY SAM' section is expanded, showing options like Register/Update Entity, Register New Entity, Service Contract Inventory, Account Settings, Data Access, and General. A red arrow labeled '1' points to the 'Register/Update Entity' link. A banner message asks 'Would you like to migrate a legacy system account?' with YES and HIDE MESSAGE buttons. A red arrow points to this banner with the text 'Ignore this question'. Below the banner, there is a welcome message and a notice for all registered users regarding NAICS codes.



The Registration Overview page describes the information that you will need to complete your registration.

The screenshot shows the SAM.gov website in a Windows Internet Explorer browser window. The address bar displays the URL: <https://www.sam.gov/portal/public/SAM/portal:componentId=fd8581f5-fdb9-4668-9782-f053c5cfDd35sp>. The page title is "System for Award Management - Windows Internet Explorer".

The main content area is titled "Registration Overview" and includes the following sections:

- Page Description:** SAM Entity Management registrants are required to submit detailed information on their entity[®] in various categories. Additional, non-mandatory information is also requested. For specific informational requirements and guidelines on how to obtain unknown information, please reference the SAM Entity Management User's Guide.
- Categories of required and requested information may include the following depending on the purpose of your registration in SAM:**
 - Core Data** - Includes, but is not limited to, an entity's DUNS and/or DoDAAC, name, address, CAGE or NCAGE code, TIN or EIN number, general information, financial information, and details about any proceedings in which the entity may currently be involved. Core Data is mandatory for all registration types.
 - Assertions** - Documents self-assertions from each entity. Assertions includes, but is not limited to, data about the types of goods and services the entity provides, the entity size, optional Electronic Data Interchange (EDI), and disaster relief data.
 - Representations and Certifications** - Documents an entity's representations and certifications related to their small business status, responses to commonly used Federal Acquisition Regulation (FAR) and Defense Federal Acquisition Regulation Supplement (DFARS) provisions/clauses, and Architect-Engineer Responses (SF330 Part II).
 - Points of Contact (POC)** - The entity will be asked to provide contact information for any mandatory POC based on the information they provided during the registration process. POC types include, but are not limited to, accounts receivable, electronic business, and government business. POC information is mandatory for all registration types.
- Before you start, please be sure you have gathered the following information:**
 - Your Data Universal Numbering System (DUNS) Number from Dun and Bradstreet and the name and address associated with that DUNS
 - Your Taxpayer Identification Number and the name associated with that TIN (from your W-2)
 - Your Contractor and Government Entity (CAGE) Code, if you already have one (if you don't, one will be assigned to you during registration)
 - Your Electronic Funds Transfer information such as your ABA Routing Number and your account number
- You will be unable to submit your registration online unless all the mandatory information is provided.**

The browser's taskbar at the bottom shows the Start button, several application icons (including "System for Award ..." and "Microsoft PowerPoint ..."), and the system tray with the date and time: 8:56 AM 4/23/2013.



At the bottom of the Registration Overview page is the button to Start Registration. Select Start Registration.

System for Award Management - Windows Internet Explorer

https://www.sam.gov/portal/public/SAM/?portal:componentId=fd8581f5-fdb9-4668-9782-f053c5cf0d35&p

General Services Administration [US]

System for Award Management

File Edit View Favorites Tools Help

Page Safety Tools

Submit Certification

BACK TO USER DASHBOARD

EIN number, general information, financial information, and details about any proceedings in which the entity may currently be involved. Core Data is mandatory for all registration types.

Assertions - Documents self-assertions from each entity. Assertions includes, but is not limited to, data about the types of goods and services the entity provides, the entity size, optional Electronic Data Interchange (EDI), and disaster relief data.

Representations and Certifications - Documents an entity's representations and certifications related to their small business status, responses to commonly used Federal Acquisition Regulation (FAR) and Defense Federal Acquisition Regulation Supplement (DFARS) provisions/clauses, and Architect-Engineer Responses (SF330 Part II).

Points of Contact (POC) - The entity will be asked to provide contact information for any mandatory POC based on the information they provided during the registration process. POC types include, but are not limited to, accounts receivable, electronic business, and government business. POC information is mandatory for all registration types.

Before you start, please be sure you have gathered the following information:

- Your Data Universal Numbering System (DUNS) Number from Dun and Bradstreet and the name and address associated with that DUNS
- Your Taxpayer Identification Number and the name associated with that TIN (from your W-2)
- Your Contractor and Government Entity (CAGE) Code, if you already have one (if you don't, one will be assigned to you during registration)
- Your Electronic Funds Transfer information such as your ABA Routing Number and your account number

You will be unable to submit your registration online unless all the mandatory information is provided.

* **Note:** An entity within the SAM system includes prime contractors, organizations or individuals applying for assistance awards, those receiving loans, sole proprietors, corporations, partnerships, and any Federal government agencies desiring to do business with the government.

Entity Administrators and/or Entity Registration Representatives are responsible for ensuring the accuracy of an entity registration in SAM. An entity registration must be renewed every 365 days in order to remain active and will expire if it is not updated in a timely manner. An expired registration may affect the ability to do business with the Federal government.

CANCEL START REGISTRATION

SAM | System for Award Management 1.0 IBM v1.863.20130412-1616 WWW1

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

GSA USA.gov

75%

Start System for Award ... Microsoft PowerPoint ... Desktop 8:59 AM 4/23/2013



Here you will select your entity type and the type of business you will be doing with the Government.

If you select Yes to contracts the rest of the questions will automatically be answered.
If you select No to contracts you can select Yes to Grants or other federal assistance.

The screenshot shows a web browser window displaying the SAM (System for Award Management) website. The page title is "System for Award Management - Windows Internet Explorer". The URL is "https://sam.gov/portal/public/SAM/portal:componentId=537d55". The user is identified as "Amy Fuller" and has a "LOGOUT" button. The navigation menu includes "MY SAM", "SEARCH RECORDS", "DATA ACCESS", "GENERAL INFO", and "HELP". The main content area is titled "Register Entity" and "Determine Purpose of Registration". The "Purpose of Registration" section is active, showing a "Page Description" that reads: "The system will guide you through the entity registration process based on the answers you provide below." Below this, there are three questions with dropdown menus for answers:

- What type of entity are you? * (Dropdown menu options: Please select a value, Business or Organization, US State Government, US Local Government, Tribal Government, Foreign Government)
- Do you wish to bid on contracts? (Dropdown menu option: Not Applicable)
- Do you want to be eligible for grants and other federal assistance? (Dropdown menu option: Not Applicable)

At the bottom left, there is a "BACK TO USER DASHBOARD" button. The Windows taskbar at the bottom shows the system tray with the date and time: "3:51 PM 5/1/2013".



Based on the answers provided on the previous page, SAM has determined your purpose for registering. If you need to make changes, please go back to the previous page. Use the Next button to continue with the Entity Registration process.

The screenshot shows the SAM website interface in Internet Explorer. The browser address bar displays the URL: <https://www.sam.gov/portal/public/SAM/?portal:componentId=7cbf8635-61f6-41ff-bfb6-2f54d735285a&p>. The user is logged in as Amy Fuller.

The main content area is titled "Register Entity" and "Confirm Purpose". Under "Purpose of Registration", a message states: "Based on the answers provided on the previous page, SAM has determined your purpose for registering. If you need to make changes, please go back to the previous page. Use the Next button to continue with the Entity Registration process." Below this, the "Purpose of Registration" is set to "Federal Assistance Awards Only".

A section titled "You are required to complete the following sections:" lists "Core Data" and "Points of Contact". At the bottom of the form, there are "PREVIOUS" and "NEXT" buttons. A red arrow points to the "NEXT" button with the text "Select to continue".

The footer of the page includes "SAM | System for Award Management 1.0", "IBM v1.863.20130412-1616 WWW1", and logos for GSA and USA.gov. A note at the bottom states: "Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times."



Here you will enter your DUNS , Legal Business Name and address EXACTLY as you entered it in D&B when you applied for your DUNS number. Select Next to continue.

System for Award Management - Windows Internet Explorer

https://www.sam.gov/portal/public/SAM/?portal:componentId=7cbf8635-61f6-41ff-bfb6-2f54d735285a&portal:type=acti

Identified by Entrust

System for Award Management

File Edit View Favorites Tools Help

Page Safety Tools

Purpose of Registration

Core Data

Public Identifier:

DUNS Number:

If you do not have a DUNS Number, please click [here](#) to request one
For assistance, contact Dun & Bradstreet (D&B) US ONLY at 1-866-705-5711 or govt@dnb.com. International registrants email: samhelp@dnb.com

Name:

D&B Legal Business Name:

DUNS Physical Address:

Please enter the physical address that D&B has on file for your entity. Your entity will not be activated if a mailing address is provided.

Address Line 1:

Address Line 2:

City:

State/Province:

ZIP/Postal Code:

Country:

CANCEL PREVIOUS NEXT

Status Indicators:

Core Data:

DUNS/DoDAAC:

Name:

Address:

BACK TO USER DASHBOARD

IBM v1.863.20130412-1616

75%

9:23 AM 4/23/2013

System for Award Management - Windows Internet Explorer Microsoft PowerPoint ... Desktop

Select



Your NATO record and D&B information must match EXACTLY.

NATO Record

Home > NCAGE details

Cage Data

Organization Data - Generals

CAGE Code STK64	Identification Number (IDN)
Organization Name PACUNAM	Last Update 17 Apr 2013
Creation Date 17 Apr 2013	Type of Entity G - Service providers
Status A - Active record	State
Country GUATEMALA	

Organization Data - Geographical Location

Street 7A AVENIDA 7-33 ZONA 9	City GUATEMALA CITY
EDIFICIO CORPORACION OCCIDENTE 4 NIVEL	Postal Code 01009

SAM Record

Fundacion para el Patrimonio Cultural y Natural Maya
DUNS: 846123446 NCAGE Code: STK64
Status: Submitted

4 av. 7-33 Zona 9, Edificio Corporacion de Occidente
Guatemala, Guatemala, ,
GUATEMALA

Entity Overview

If the SAM Record is incorrect - contact D&B (703-807-5733 or samhelp@dnb.com) to correct to match the NATO Record. If the NATO Record is incorrect - contact your NCB to correct to match the SAM Record.



If your information matches D&B you can select Save and Continue on this page. If the information from D&B is incorrect you must contact D&B to correct before continuing.

System for Award Management - Windows Internet Explorer

https://www.sam.gov/portal/public/SAM/?portal:componentId=7cbf8635-61f6-41ff-bfb6-2f54d735285a&p General Services Administration [US]

System for Award Management

File Edit View Favorites Tools Help

Page Safety Tools

Amy Fuller LOGOUT

SAM
SYSTEM FOR AWARD MANAGEMENT

MY SAM SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

Register Entity

Verify DUNS Information Fuller, Amy
DUNS: 078480911

Page Description
Please review the information retrieved from Dun & Bradstreet (D&B) for accuracy. If you click "Save & Continue," the information from D&B will appear in your entity's registration. If the information returned is incorrect, please click "Cancel" and make the necessary updates in D&B.

Details Entered by the user		Details returned from D&B	
DUNS:	078480911	DUNS:	078480911
Legal Business Name:	Fuller, Amy L.	Legal Business Name:	Fuller, Amy
Doing Business As:	(none)	Doing Business As:	Amy L Fuller
Address Line 1:	[REDACTED]	Address Line 1:	[REDACTED]
Address Line 2:		Address Line 2:	
City:	Battle Creek	City:	Battle Creek
State:	MI	State:	MI
ZIP/Postal Code:	49014	ZIP/Postal Code:	49014-7700
Country:	UNITED STATES	Country:	UNITED STATES

Content Glossary

- DUNS
- Entity Name
- Entity Address
- Entity City
- Entity State
- Entity Foreign Province Code
- Entity ZIP Code
- Entity Country
- Role
- Reason for Request

BACK TO USER DASHBOARD

PREVIOUS SAVE AND CONTINUE

Select to continue

Microsoft PowerPoint - [How to Enter a New Registration]

Start System for Award ... Microsoft PowerPoint ... Desktop 75%

9:26 AM 4/23/2013



After the information from D&B has been confirmed you can continue entering your business information. You will create an MPIN on this page. The MPIN acts as your password in these systems and you should guard it as such. The MPIN must be nine characters long and contain at least one letter, one number, and no spaces or special characters.

Business Information:

Business Start Date (MM/DD/YYYY): 01/01/2012

Fiscal Year End Close Date (MM/DD): 12/31

Company Division Name:

Company Division Number:

Corporate URL:

Congressional District: 3

Create/Enter MPIN: *

The MPIN will be shared with authorized partner applications (e.g. Grants.gov, Past Performance Information Retrieval System (PPIRS) etc.). The MPIN acts as your password in these systems and you should guard it as such. The MPIN must be nine characters long and contain at least one letter, one number, and no spaces or special characters.

Physical Address - BATTLE CREEK

Address Type: Physical

Address Line 1:

Address Line 2:

City: BATTLE CR

State/Province: MICHIGAN

ZIP/Postal Code: 49014 7700

Country: UNITED STATES

Mailing Address - BATTLE CREEK

Address Type: Mailing

COPY PHYSICAL ADDRESS



After you enter all your information select **Save and Continue**. Your TIN Type and number are not required for Foreign registrations. Leave these fields blank.

Country: UNITED STATES

Mailing Address - BATTLE CREEK

Address Type: Mailing

Address Line 1: [REDACTED]

Address Line 2: [REDACTED]

City: BATTLE CREEK

State/Province: MICHIGAN

ZIP/Postal Code: 49014 7700

Country: UNITED STATES

Tax Identification Number (TIN):

If you do not have a TIN please contact the IRS by [clicking here](#)

TIN Type: [REDACTED]

SSN: [REDACTED] Note: TIN match from IRS may take 3-5 business days

CANCEL PREVIOUS **SAVE AND CONTINUE**

SAM | System for Award Management 1.0 IBM v1.821.20130326-0005 WWW1

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

GSA USA.gov

System for Award M... Microsoft PowerPoi... 11:49 AM



Select Yes and enter your NCAGE Code. Select Save and Continue.

The screenshot shows the SAM System for Award Management interface in a Windows Internet Explorer browser. The user is logged in as Amy Fuller. The main content area is titled "Register Entity" and contains a form for entering registration information. The form includes sections for "Purpose of Registration", "Core Data", and "General Information". The "Core Data" section is expanded, showing "DUNS Information" and "CAGE or NCAGE Code". The "CAGE or NCAGE Code" section contains a dropdown menu for "Does your entity already have a CAGE Code?" with "Please select a value" selected. A red arrow points to the "Yes" option in the dropdown. Below the dropdown is a text input field for "CAGE :". A red arrow points to this field with the text "Enter NCAGE". At the bottom of the form, there are buttons for "PREVIOUS", "SAVE AND CONTINUE", and "CANCEL". A red arrow points to the "SAVE AND CONTINUE" button with the text "Select to continue.". The browser address bar shows the URL: https://www.sam.gov/portal/public/SAM/?portal:componentId=7cbf8635-61f6-41ff-bfb6-2f54d735285a&p. The Windows taskbar at the bottom shows the Start button, System for Award Management, and Microsoft PowerPoint.



Company Security Level and Highest Employee levels must be selected.

Page Description
Please enter the business type information for your entity. Select the applicable business types by using the drop down menus or pick lists provided. To use the pick lists select the box next to the business type(s) you want to add and click the "Add" button. To remove a business type select the box next to that business type(s) and select the "Remove" button.

Business Information:

Country of Incorporation: ZIMBABWE

Company Security Level: Please select a value

Highest Employee Security Level: Please select a value

You have categorized your entity as a: **Business or Organization.**

Does your entity qualify as one of the following (if none are applicable, select Not Applicable from the drop-down menu)? :
Not Applicable

Is your business certified by a state certifying agency as a Department of Transportation (DOT) Disadvantaged Business Enterprise (DBE)? :
No

If your organization is a Federally Recognized Native American Entity choose all that apply:

NATIVE AMERICAN ENTITY TYPE PICK LIST	YOUR NATIVE AMERICAN ENTITY TYPES
<input type="checkbox"/> Alaskan Native Corporation Owned Firm	

Select appropriate level or not applicable.



If your entity qualifies as one of the following select from the drop down menu. If none are applicable, select Not Applicable.

The screenshot shows the SAM.gov portal interface. The browser address bar displays <https://www.sam.gov/portal/public/SAM/?portal:component=General Services Ad...>. The page title is "System for Award Management".

The main content area is titled "General Information" and includes the following sections:

- Company Security Level:
- Highest Employee Security Level:
- Business Types:**
- You have categorized your entity as a: **Business or Organization.**
- Does your entity qualify as one of the following (if none are applicable, select Not Applicable from the drop-down menu)? :
 -
 -
 - Community Development Corporation
 - Domestic Shelter
 - Educational Institution
 - Foundation
 - Hospital
 - Veterinary Hospital
- If your organization is a Federally Recognized Native American Entity choose all that apply:

Below this section are two columns:

- NATIVE AMERICAN ENTITY TYPE PICK LIST**
 - Alaskan Native Corporation Owned Firm
 - American Indian Owned
 - Indian Tribe (Federally Recognized)
 - Native Hawaiian Organization Owned Firm
 - Tribally Owned Firm
- YOUR NATIVE AMERICAN ENTITY TYPES**

A red arrow points to the "Not Applicable" option in the dropdown menu with the text "Select appropriate.".

On the right side of the page, there are several sections for additional information:

- Types of Educational Institutions (only if Educational Institution is selected):
- Department of Transportation (DOT) Disadvantaged Business Enterprise (DBE):
- Federally Recognized Native American Entity:
- Business/Organization Type:
- Business/Organization as Defined by IRS:
- Business/Organization Profit Structure:
- Socio-Economic Categories:
- Types of Minority Owned Businesses (Only if Minority Business Was Selected):

At the bottom of the page, there is a "BACK TO USER DASHBOARD" button.



Select Foreign Owned and Located in the drop down menu.

System for Award Management - Windows Internet Explorer

https://www.sam.gov/portal/public/SAM/?portal:componentId=57fe9at Identified by Entrust

File Edit View Favorites Tools Help

System for Award Management

Alaskan Native Corporation Owned Firm
 American Indian Owned
 Indian Tribe (Federally Recognized)
 Native Hawaiian Organization Owned Firm
 Tribally Owned Firm

Types of Minority Owned Businesses (Only if Minority Business Was Selected):

Is your business/organization one of the following (if none are applicable, select Not Applicable from the drop-down menu)?

Foreign Owned and Lo **▼**

Not Applicable

Foreign Owned and Located

your Business or Organization as Defined by the IRS[®]:

Small Agricultural Coopers
 Limited Liability Company
 Subchapter S Corporation
 Manufacturer of Goods

What is your organization's profit structure? Please select one of the following[®]:

For-Profit Organization **▼**

If your business qualifies as one of the following Socio-Economic Categories, check all that reflect the current status of your business. Small business status will automatically be derived from the receipts, number of employees, assets, or megawatt hours, and NAICS codes entered in the Assertions portion of the registration

SOCIO-ECONOMIC CATEGORIES PICK LIST

Veteran Owned Business

YOUR ENTITY'S SOCIO-ECONOMIC CATEGORIES

Woman Owned Business

Done

Internet | Protected Mode: On 75%

8:10 AM 5/2/2013

Select Foreign Owned and Located



Socio-Economic Categories do not apply to Foreign Owned and Located Entities. Select Save and Continue.

hours, and NAICS codes entered in the assertions portion of the registration

SOCIO-ECONOMIC CATEGORIES PICK LIST	YOUR ENTITY'S SOCIO-ECONOMIC CATEGORIES
<input type="checkbox"/> Veteran Owned Business	
<input type="checkbox"/> Woman Owned Business	
<input type="checkbox"/> Women Owned Small Business	
<input type="checkbox"/> Joint Venture Women Owned Small Business	
<input type="checkbox"/> Joint Venture Economically Disadvantaged Women-Owned Small Business	
<input type="checkbox"/> Community Development Corporation Owned Firm	
<input type="checkbox"/> Minority Owned Business	

select



Electronic Funds Transfer and Automated Clearing House (ACH) information is not required for foreign vendors. These sections should be left blank. Foreign vendors with US Banking information have the option to complete this section (only US ABA routing numbers and account numbers may be used).

System for Award Management - Windows Internet Explorer

https://www.sam.gov/portal/public/SAM/?portal:componentId=7cbf8635-61f6-41ff-bfb6-2f54d735235a&p

General Services Administration [US]

System for Award Management

File Edit View Favorites Tools Help

Page Safety Tools

MY SAM SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

Register Entity **Financial Information** Fuller, Amy DUNS: 078480911

Purpose of Registration

Core Data

DUNS Information

Verify DUNS Information

Business Information

IRS Consent

CAGE or NCAGE Code

General Information

Financial Information

Executive Compensation Questions

Proceedings Questions

Information Opt-Out

Review Core Data

Continue to Next Section

Points of Contact

Submit Certification

Page Description

Please enter the requested information below about the entity you are registering.

Do you accept credit cards as a method of payment?*

Please Select a Value

Please Select a Value

No

Yes

New Account

Electronic Funds Transfer:

Account Type: Checking

Financial Institute:

ABA Routing Number*:

Account Number*:

Lockbox Number:

Automated Clearing House (ACH): Please enter at least one method of contact for your ACH below.

ACH U.S. Phone¹ (xxx)xxx-xxxx

ACH Non-U.S. Phone² xxxxx-xxxxxx-xxxxxx

ACH Fax³ (xxx)xxx-xxxx

ACH Email⁴

Content Glossary

Credit Card Usage:

Delinquent Federal Debt:

IGT Financial Info (Applicable only for IGT registrants):

Electronic Funds Transfer:

Add New Account Details:

Automated Clearing House (ACH):

Remittance Information:

75%

Start System for Award ... Microsoft PowerPoint ... Document1 - Microsof... Desktop 10:17 AM 4/23/2013



Remittance Address is required.

If your country has State/Province options you must make a selection from the drop down menu. If not applicable you can leave blank. Select Save and Continue when this page is complete.

The screenshot shows the SAM website interface in Internet Explorer. The browser address bar displays the URL: <https://www.sam.gov/portal/public/SAM/?portal:componentId=57fe9a6b-c4e1-4068-96b9-82d9e3bbd3e9&p>. The page title is "System for Award Management - Windows Internet Explorer".

The main content area is titled "General Information" and contains the following fields:

- ABA Routing Number*:
- Account Number*:
- Lockbox Number:
- Automated Clearing House (ACH): Please enter at least one method of contact for your ACH below.**
- ACH U.S. Phone: (XXX)XXX-XXXX
- ACH Non-U.S. Phone: XXXX-XXXXXXXXXXXX
- ACH Fax: (XXX)XXX-XXXX
- ACH Email:
- Remittance Address:**
- Name*:
- Address Line 1*:
- Address Line 2:
- City*:
- State/ Province*: Please select a value (dropdown menu)
- Country*: UNITED STATES (dropdown menu)
- ZIP/Postal Code*:

At the bottom of the form, there are three buttons: "CANCEL", "PREVIOUS", and "SAVE AND CONTINUE".

A red arrow points to the "State/ Province*" dropdown menu with the text: "If applicable a drop down menu will appear."



If you answer no to question 1 on this page, question 2 is not applicable and you can select save and continue. If you answer yes, you must also answer question 2. If you answer yes to question 2 you must also then supply the names and salaries of the top five executives in your organization.

The screenshot shows the SAM (System for Award Management) website interface. The browser address bar displays <https://www.sam.gov/portal/public/SAM/?portal:component=...>. The page title is "System for Award Manage...". The user is logged in as "Amy Fuller" with a "LOGOUT" button. The navigation menu includes "MY SAM", "SEARCH RECORDS", "DATA ACCESS", "GENERAL INFO", and "HELP".

The main content area is titled "Register Entity" and "Executive Compensation Questions" for user "FULLER, AMY L". The DUNS number is 078480614 and the CAGE Code is 68NC1. The page description states: "Please enter the requested information below about your entity. You must provide data for the five (5) most highly compensated executives in your business or organization including parent organization."

The "Executive Compensation:" section asks: "In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a DUNS number, belongs) receive both of the following: "

- 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and
- \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

The answer is "No".

The next question asks: "Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a DUNS number, belongs) through periodic reports filed under section 13(a) or 13(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?" The answer is "Not Applicable".

Buttons at the bottom include "CANCEL", "PREVIOUS", and "SAVE AND CONTINUE".



If you answer no to the first question you can select save and continue. If you answer yes you must also answer the next question. If the answer to the next question is no you can save and continue. If it is yes you must provide a listing of the proceedings.

The screenshot shows the SAM (System for Award Management) website interface. The user is logged in as Amy Fuller. The main navigation bar includes 'MY SAM', 'SEARCH RECORDS', 'DATA ACCESS', 'GENERAL INFO', and 'HELP'. The current page is 'Register Entity', and the 'Proceedings Questions' section is active. The page description states: 'Please answer the following Proceedings questions about your entity.'

Proceedings Questions

DUNS: 078480614 CAGE Code: 68NC1

Proceedings:

Is there a Federal solicitation on which your business or organization, as represented by the DUNS number on this specific SAM record, is bidding that contains the FAR provision 52.209-7, or has your business or organization, as represented by the DUNS number on this specific SAM record, been awarded a Federal contract that contains FAR clause 52.209-8?

Does your business or organization, as represented by the DUNS number on this specific SAM record, have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than \$10,000,000?

Within the last five years, had the business or organization (represented by the DUNS number on this specific SAM record) and/or any of its principals, in connection with the award to or performance by the business or organization of a Federal contract or grant, been the subject of a Federal or State

- Criminal proceeding resulting in a conviction or other acknowledgment of fault;
- Civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than \$5,000, or other acknowledgment of fault; and/or
- Administrative proceeding resulting in a finding of fault with either a monetary fine or penalty greater than \$5,000 or reimbursement, restitution, or damages greater than \$100,000, or other acknowledgment of fault?



You may opt to not have your entity's information displayed publicly.

The screenshot displays the SAM.gov 'Information Opt-Out' registration page. The user is 'FULLER, AMY L.' with DUNS: 078480614 and CAGE Code: 68NCA. The page includes a 'Purpose of Registration' section, a 'Core Data' sidebar with options like 'DUNS Information', 'Verify DUNS Information', 'Business Information', 'UKS Consent', 'CAGE or NCAGE Code', 'General Information', 'Financial Information', 'Executive Compensation Questions', 'Proceedings Questions', 'Review Core Data', and 'Continue to Next Section'. The 'Information Opt-Out' section contains the following text: 'you may opt-out from displaying your entity information on the SAM public search page. This may result in a reduction in federal government business opportunities and subcontractors choosing this option will not be visible to Prime Contractors. If you are an SBA certified STUB Zone or 8(a) firm (or applying for one of these certifications), you must authorize the display of your entity's information in SAM's Public Search. If you are interested in performing Intra-governmental Transactions (IGT), please note that your information will be removed from Public Search. Your entity will still be available in For Official Use Only (FOUO) searches.' Below this text are two radio button options: 'I authorize my entity's information to be displayed in SAM's Public Search' (unselected) and 'I do not authorize my entity's information to be displayed in SAM's public search' (selected). At the bottom of the form are 'CANCEL', 'PREVIOUS', and 'SAVE AND CONTINUE' buttons.



If all the information on the review page is correct you may select save and continue. If a section needs to be corrected you can select the edit button at the top right of that section.

The screenshot displays the SAM.gov 'Review Core Data' page for entity FULLER, AMY L. The page is divided into several sections:

- Register Entity** (Left sidebar): Includes links for Purpose of Registration, Core Data, Assertions, Representations and Certifications, Points of Contact, Small Business Certification, and Submit Certification.
- Review Core Data** (Main content area):
 - Review Core Data** (Section header): A message box states: "You have completed the Core Data section of your entity's registration in SAM. Please validate that the information below is correct before continuing. Use the EDIT button to make changes to the appropriate sections. If you are satisfied with the information entered previously, please click SAVE AND CONTINUE." Below this is a table of information:

DUNS Number:	078480614
D&B Legal Business Name:	FULLER, AMY L.
Doing Business As:	(none)
 - Business & TIN Information** (Section header): A table of information with an 'EDIT' button:

Business Information:	
Business Start Date:	01/04/2012
Fiscal Year End Close Date:	12/31
Company Division Name:	
Company Division Number:	
Corporate URL:	
Congressional District:	3
MPIN:	*****
Physical Address:	
Address Line 1:	[REDACTED]
Address Line 2:	
City:	BATTLE CREEK
State/Province:	MI
Country:	UNITED STATES



If you are doing Contracts you will be required to complete the assertions and the Representations & Certifications sections of the registration. If you are applying for Grants or other Federal Assistance only these sections are not required.

MY SAM SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

Register Entity

Continue to Next Section FULLER, AMY L

DUNS: 078480614 CAGE Code: 6RNC1

Page Description

Please indicate whether you would like to continue to the next section.

Do you want to complete your assertions at this time? Yes

CANCEL PREVIOUS NEXT

Purpose of Registration

Core Data

- DUNS Information
- Verify DUNS Information
- Business Information
- IRS Consent
- CAGE or NCAGE Code
- General Information
- Financial Information



Your NAICS codes are used to describe what your company does. If you do not know what your NAICS codes are you can search for them by going to <http://www.census.gov/eos/www/naics/> to search by Keywords. Only one NAICS is required to be entered in SAM. Once you find your NAICS enter it in the Search NAICS box (1) and click search (2)

The screenshot shows the SAM portal interface. The user is logged in as Amy Fuller. The main navigation bar includes MY SAM, SEARCH RECORDS, DATA ACCESS, GENERAL INFO, and HELP. The 'Register Entity' section is active, with a sidebar menu on the left containing options like Purpose of Registration, Core Data, Assertions, Goods and Services, Size Metrics, EDI Information, Information, Review Assertions, Continue to Next Section, Representations and Certifications, Points of Contact, Small Business Certification, and Submit Certification. The 'Add NAICS Classification Code' section is expanded, showing a 'Search NAICS' input field with a 'SEARCH' button and a 'CLEAR' button. A red arrow labeled '1' points to the input field, and another red arrow labeled '2' points to the 'SEARCH' button. Below the search field is a table of 'NAICS Codes Selected' with columns for 'Mark as Primary', 'NAICS Code', and 'Description'. The table contains two entries: 812910 (PET CARE (EXCEPT VETERINARY SERVICES)) and 812990 (ALL OTHER PERSONAL SERVICES). A 'BACK TO USER DASHBOARD' button is visible at the bottom left of the main content area.



When your NAICS and description populate in the box below the search click on the description (1) to highlight it and then click add at the bottom of the box (2). If nothing happens when you try to search your NAICS you may need to select your compatibility view button (3) and try again.

The screenshot shows the SAM.gov portal interface. The browser address bar displays <https://www.sam.gov/portal/public/SAM/?portalcomponent>. The page title is "Register Entity". The user is identified as "FULLER, AMY L" with a DUNS number of 078480614 and a CAGE Code of 6RNC1. The "Page Description" instructs users to enter Goods and Services information in the "Search NAICS" or "Search PSC Codes" text box, type the code or enter a word description, highlight applicable NAICS or PSC codes, and click "ADD".

The "Add NAICS Classification" section includes a "Search NAICS:" field with the value "812910" and "SEARCH" and "CLEAR" buttons. Below the search field, a table displays the search results:

NAICS Code	Description
812910	PET CARE (EXCEPT VETERINARY) SERVICES

At the bottom of the search results table is an "ADD" button. To the right of the search results is the "NAICS Codes Selected:" section, which includes a note: "*Only 100 characters of the description is shown." Below this is a table:

Mark as Primary	NAICS Code	Description	Action
<input checked="" type="radio"/>	812990	ALL OTHER PERSONAL SERVICES	X

At the bottom of the "Add NAICS Classification" section is a "BACK TO USER DASHBOARD" button and an "ADD" button. A red arrow labeled "1" points to the search results table, a red arrow labeled "2" points to the "ADD" button at the bottom, and a red arrow labeled "3" points to the "Compatibility View" button in the top right corner of the page.



When you click the add button your NAICS information will populate in the NAICS selected box on the right. You must select one as your primary NAICS.

Register Entity FULLER, AMY L Concrete Gros...

DUNS: 078480614 CAGE Code: 6RNC1

Page Description
Please enter your Goods and Services information. In the "Search NAICS" or "Search PSC Codes" text box, type in the code or enter a word description of the type of services your business is involved in. Highlight the NAICS or PSCs that are applicable to your entity and click "Add." NAICS and PSC codes that you have successfully added to your registration will show up in the "NAICS Codes Selected" or "PSC Codes Selected" box. If needed, you can delete a NAICS or PSC by clicking the "X" to the right of each one you have selected.

Add NAICS Classification Codes: *

Search NAICS:
812910

Mark as Primary	NAICS Code	Description	
<input checked="" type="radio"/>	812990	ALL OTHER PERSONAL SERVICES	<input type="button" value="X"/>
<input type="radio"/>	812910	PET CARE (EXCEPT VETERINARY) SERVICES	<input type="button" value="X"/>

BACK TO USER DASHBOARD



PSC codes are optional. They can be added the same way as the NAICS.

The screenshot shows the SAM System for Award Management interface. The browser address bar displays <https://www.sam.gov/portal/public/SAM/?portalcomponent=General Services Ad...>. The page title is "System for Award Management".

On the left sidebar, there are navigation options: "Continue to Next Section", "Representations and Certifications", "Points of Contact", "Small Business Certification", and "Submit Certification". A "BACK TO USER DASHBOARD" button is also present.

The main content area is titled "Add PSC Classification Codes:". It features a "Search PSC Codes:" section with a text input field, a "SEARCH" button, and a "CLEAR" button. Below this is an "ADD" button. To the right is a "PSC Codes Selected:" section with a note: "*Only 100 characters of the description is shown". Below this is a table with two columns: "PSC Code" and "Description".

PSC Code	Description
812910	PET CARE (EXCEPT VETERINARY) SERVICES
812990	ALL OTHER PERSONAL SERVICES

At the bottom of the main content area, there are "CANCEL", "PREVIOUS", and "SAVE AND CONTINUE" buttons.

The footer of the page includes: "SAM | System for Award Management 1.0", "IEM v1.821.20130326-0005 WWW1", and logos for GSA and USA.gov. A "Note to all Users" states: "This is a Federal Government computer system. Use of this system constitutes consent to the conditions of all times." The Windows taskbar at the bottom shows the "System for Award Management - Windows Internet Explorer" and "Microsoft PowerPoi..." tabs, with the system clock displaying 11:56 AM.



A valid dollar amount must be entered for your Total Annual Receipts without punctuation-no decimals, commas, or dollar sign. This is a three year average.

System for Award Management - Windows Internet Explorer

https://www.sam.gov/portal/public/SAM/?portalcomponent=... General Services Ad... System for Award Manage...

File Edit View Favorites Tools Help

Page Safety Tools

Registration Overview

Purpose of Registration

Core Data

Assertions

- Goods and Services
- Size Metrics**
- EDI Information
- Disaster Relief Information
- Review Assertions
- Continue to Next Section

Representations and Certifications

Points of Contact

Small Business Certification

Submit Certification

BACK TO USER DASHBOARD

Page Description

Please enter Size Information for the Entity you are registering.

World-Wide Organizational Data, including all applicable affiliates (Required). The following information will be used to derive your business size status based on SBA size standards.

Please enter the world-wide data for your organization to include parent, all affiliates, and all locations including your individual location. If you enter Location information below, the numbers you enter for world-wide must be greater than or equal to the numbers entered in the location size.

Total Receipts (3 year average):

Total Number of Employees (12 month average):

Penalties for misrepresentation as a small business include fines of not more than \$500,000 or imprisonment for not more than 10 years, or both; administrative remedies; and suspension and debarment as specified in subpart 9.4 of title 48, Code of Federal Regulations.

Location (Optional)

The Small Business Administration may use this information for programs such as HUBZone and Small Business Size Status Determinations. Please enter the following data for the location on this registration.

Receipts (3 year average) at this Location:

Number of Employees (12 month average) at this Location:

Industry-Specific Size Metrics (Present the following fields at the bottom of the page.)

Barrels Capacity: (NAICS code 321110)

Total Megawatt Hours: (One or more of following NAICS Codes: 221111, 221112, 221113, 221114, 221115, 221116, 221117, 221118, 221119, 221121, 221122)

Total Assets: (One or more of following NAICS Codes: 322110, 322120, 322130, 322190, 322210, 322293)

World Wide:

Total Receipts (3 year average):* \$ 1

Average Number of Employees (12 month average):* 1

Location (Optional):

Annual Receipts (3 Year Average): \$

Average Number of employees (12 Month Average):

IGT Size:

Worldwide:

Location:

Industry-Specific Size Metrics:

PREVIOUS SAVE AND CONTINUE

System for Award M... Microsoft PowerPoi...

11:56 AM



Electronic Data Interchange (EDI) is the computer-to-computer exchange of business data in standard formats.

The screenshot shows the SAM (System for Award Management) website interface. The browser address bar displays <https://www.sam.gov/portal/public/SAM/?portal:component=...>. The user is logged in as Amy Fuller. The main navigation menu includes MY SAM, SEARCH RECORDS, DATA ACCESS, GENERAL INFO, and HELP. The current page is titled "Register Entity" and is focused on the "EDI Information" section. The form includes a "Page Description" field with the instruction "Please enter the requested information below for your entry." Below this, there is a question: "Do you wish to enter EDI Information for your non-government entity?" with a dropdown menu set to "No". The "EDI Information" section contains several input fields: "EDI VAN Provider", "ISA Qualifier", "ISA Identifier", "Functional Group Identifier", and "8205 Request Flag" (a dropdown menu). At the bottom of the form, there are "CANCEL", "PREVIOUS", and "SAVE AND CONTINUE" buttons. A sidebar on the right contains a "Content Glossary" and a link for "Electronic Data Interchange". The footer of the page shows "SAM | System for Award Management 4.0" and "IEM v1.821.20130326-0005". The Windows taskbar at the bottom shows the system time as 11:57 AM.



This optional section is for those contractors wishing to do business with the Federal Government, such as the Federal Emergency Management Agency (FEMA), in the event of a natural disaster.

The screenshot displays the SAM (System for Award Management) website interface. The browser address bar shows the URL: <https://www.sam.gov/portal/public/SAM/?portalcomponent=General Services Ad...>. The page title is "System for Award Manage...".

The main content area is titled "Register Entity" and includes a "Disaster Relief Information" section. The user is identified as "Amy Fuller" with a "LOGOUT" button. The navigation menu includes "MY SAM", "SEARCH RECORDS", "DATA ACCESS", "GENERAL INFO", and "HELP".

The "Disaster Relief Information" section is for user "FULLER, AMY L" with DUNS: 078480614 and CAGE Code: 682NC1. The "Purpose of Registration" is "Disaster Relief Information". The "Page Description" states: "Please enter the requested information. If provided, this information will be used by FEMA for finding contractors for disaster relief situations. For additional information on FEMA disasters, please click [here](#)".

The "Assertions" section includes:

- Do you wish to enter Disaster Relief Data for your entity? (Dropdown menu set to "No")
- Does your company require bonding to bid on Contracts? (Dropdown menu set to "Please select a v")

The "Bonding Level" section requires providing the bonding level type, value must be input in whole dollars. The options are:

- Construction Bonding Level, Per Contract (dollars)
- Construction Bonding Level, Aggregate (dollars)
- Service Bonding Level, Per Contract (dollars)
- Service Bonding Level, Aggregate (dollars)

The "Geographic Area Served" section includes:

- If you select "any state" this will indicate a nationwide search. Alternatively, you can select up to three states. If you select one state, you can select up to three counties and three metropolitan statistical areas.
- Any State
- One State
- Multiple States

The "Representations and Certifications" section includes:

- Points of Contact
- Small Business Certification
- Submit Certification

The bottom of the page shows the SAM logo and version information: "SAM | System for Award Management 4.0" and "IEM v1.821.20130326-0005". The taskbar at the bottom shows the Windows Start button, "System for Award M...", "Microsoft PowerPot...", and the system clock showing "11:57 AM".



Review the information that you have entered and select save and continue at the bottom of the page.

The screenshot shows a web browser window with the URL <https://www.sam.gov/portal/public/SAM/?portalcomponent!>. The page is titled "Register Entity" and "Review Assertions" for user "FULLER, AMY L.". The DUNS Number is 078480614 and the CAGE Code is 6RNC1.

The "Review Assertions" section contains the following text: "You have completed the Assertions section of your entity's registration in SAM. Please validate that the information below is correct before continuing. Use the EDIT button to make changes to the appropriate sections. If you are satisfied with the information entered previously, please click SAVE AND CONTINUE."

The "Assertions" section shows the following information:

- DUNS Number: 078480614
- D&B Legal Business Name: FULLER, AMY L.

The "Goods & Services" section displays a table of NAICS Codes Selected:

Primary	NAICS Code	Description
	812910	PET CARE (EXCEPT VETERINARY SERVICES)
Yes	812990	ALL OTHER PERSONAL SERVICES

The "PSC Codes Selected" section is currently empty.

The "Size Metrics" section shows the following information:

- World Wide: Total Receipts (3 year average): \$ 1

The page includes a navigation menu on the left with options like "Purpose of Registration", "Core Data", "Assertions", "Review Assertions", and "Continue to Next Section". There is also a "BACK TO USER DASHBOARD" button at the bottom left of the main content area.



When attempting to add the name of the person listed in question 1 you may need to be in compatibility mode, as mentioned previously. The same applies to adding a plant/facility for question 2.

The screenshot shows the SAM portal interface for registering an entity. The main content area is titled 'FAR Response 1' for 'FULLER, AMY L'. The page description states: 'Please complete the following questionnaire related to the Federal Acquisition Regulation (FAR)'. A note indicates: '*All questions are mandatory.'

Question 1: 'Who are the person(s) within FULLER, AMY L responsible for determining prices offered in bids/proposals? (FAR 52.203-2)'. The response field shows 'AMY FULLER - Owner' and an 'Add New Person' button.

Question 2: 'Does FULLER, AMY L have other plants/facilities at different addresses routinely used to perform on contracts? (FAR 52.214-14, FAR 52.214-6)'. The response is 'No'. Below the question, it asks for 'Place of Performance (Address) of the Other Plants/Facilities, Name(s) of Owner and Operator of Plant/Facilities, Address(es) of Owner and Operator of Plant/Facilities (Street, Address, City, County, State, Zip Code)' and includes an 'Add New Plant/Facility' button.

Question 3: 'TIN is on file. (FAR 52.204-3, FAR 52.212-3)'. The response field is empty.

Question 4: 'For products designated by the Environmental Protection Agency and provided by FULLER, AMY L, does the percentage of recovered material content meet the applicable EPA guidelines? (FAR 52.223-4, FAR 52.223-5)'. The response is 'No'.

The interface includes a sidebar with navigation options: 'Register Entity', 'Purpose of Registration', 'Core Data', 'Assertions', 'Representations and Certifications', 'Points of Contact', and 'Small Business Certification'. The 'Representations and Certifications' section is expanded to show 'FAR Response 1' through 'Continue to Next Section'. The footer contains system information: 'SAM | System for Award Management 1.0', 'IEM V1.821.20130326-0005', 'WWW1', and a note: 'Note to all Users: This is a Federal Government computer system. Use of this'.



If you selected Add New Person and nothing happened, select the compatibility view button. If you see the word “person” you will need to click on each one and either enter a person or click delete at the bottom of each box.

The screenshot shows the 'Register Entity' page for 'FULLER, AMY L' in the System for Award Management (SAM). The page is titled 'FAR Response 1' and includes a 'Content Glossary' on the right. The main content area contains a form for 'FAR Response 1' with a 'Page Description' that reads: 'Please complete the following questionnaire related to the Federal Acquisition Regulation (FAR)'. Below the description, there are four questions:

- Who are the person(s) within FULLER, AMY L responsible for determining prices offered in bids/proposals? (FAR 52.203-2)
- Does FULLER, AMY L have other plants/facilities at different addresses routinely used to perform on contracts? (FAR 52.214-14; FAR 52.215-6)
- TIN is on file. (FAR 52.204-3; FAR 52.212-3)
- For products designated by the Environmental Protection Agency and provided by FULLER, AMY L, does the percentage of recovered material content meet the applicable EPA guidelines? (FAR 52.223-4; FAR 52.223-9)

A red arrow points to a dropdown menu that contains the name 'AMY FULLER - Owner' and three 'Person' entries. A red box with white text says 'You need to have a person's name or delete these.' The page also includes a 'BACK TO USER DASHBOARD' button and a 'SAVE AND CONTINUE' button.



When you click on the word person a box will open. You can either add a person or click delete.

The screenshot displays the SAM.gov 'Register Entity' interface. The main content area is titled 'FAR Response 1' for the entity 'FULLER, AMY L'. A question is presented: '1. Who are the person(s) within FULLER, AMY L responsible for determining prices offered in bids/proposals?'. A modal window titled 'Person' is open, allowing the user to add or delete a person. The modal includes fields for 'Name' and 'Title', and buttons for 'Close' and 'Delete'. A note at the bottom of the modal states: '*You must click Save and Continue below to complete desired action.' The left sidebar contains navigation options such as 'Register Entity', 'Points of Contact', and 'Submit Certification'. The top navigation bar includes 'SEARCH RECORDS', 'DATA ACCESS', and 'GENERAL INFO'. The browser address bar shows the URL: 'https://www.sam.gov/portal/public/SAM/?portalcomponent=...'. The system tray at the bottom indicates the time is 12:00 PM.



You can add plants at other locations in this box.

The screenshot shows a web browser window with the URL <https://www.sam.gov/portal/public/SAM/portal/component>. The page title is "System for Award Management". The main content area displays a form for "AMY PETER - Owner". Question 2 asks: "Does FULLER, AMY L have other plants/facilities at different addresses routinely used to perform on contracts? (FAR 52.214-14, FAR 52.216-6)". The answer is "Yes". Below the question, there is a text prompt: "If yes, please provide the following: Place of Performance (Address) of the Other Plants/Facilities, Name(s) of Owner and Operator of Plant/Facilities, Address(es) of Owner and Operator of Plant/Facilities (Street Address, City, Country, State Zip Code)". A button labeled "Add New Plant/Facility" is visible. A modal window titled "*Plant/Facility" is open, containing two sections: "Place of Performance Address" and "Owner Address". Each section has fields for Address Line 1, Address Line 2, City, State/Province (dropdown), Country (dropdown, currently "UNITED STATES"), and ZIP/Postal Code. The "Owner" section has a text field for the owner's name. At the bottom of the modal are "Close" and "Delete" buttons, and a note: "*You must click Save and Continue below to complete desired action." The Windows taskbar at the bottom shows the "System for Award M..." and "Microsoft PowerPoi..." applications, with the time 12:01 PM.



Make sure to answer every question as you go through this section.

https://www.sam.gov/portal/public/SAM/?portal:component=... General Services Ad... System for Award Manage...

File Edit View Favorites Tools Help

Page Safety Tools

Representations and Certifications

- FAR Response 1
- FAR Response 2**
- FAR Response 3
- FAR Response 4
- Architect-Engineer Response
- Defense Response
- Review Representations and Certifications
- Continue to Next Section

Points of Contact

Small Business Certification

Submit Certification

[BACK TO USER DASHBOARD](#)

5. Is FULLER, AMY L a small business concern that wishes to be considered for status as a labor surplus area (LSA) concern? ([FAR 52.219-2](#))

No

If yes, indicate the LSA in which the manufacturing or production costs amount to more than 50% of contract price: ([FAR 52.219-2](#))

Begin by selecting a state to show the labor surplus areas within that state, and then select the area

6. Is FULLER, AMY L owned or controlled by a common parent, that files its Federal Income Tax returns on a consolidated basis? ([FAR 52.204-3](#); [FAR 52.212-3](#))

No

If yes, please provide the company name and TIN for the common parent. ([FAR 52.204-3](#); [FAR 52.212-3](#))

Company Name :

TIN :

7. Our records indicate there is not an active exclusion for FULLER, AMY L. Are any of FULLER, AMY L, or any of its principals, currently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal Agency? ([FAR 52.209-5](#); [FAR 52.212-3](#))

No

8. In the past three-year period, has FULLER, AMY L, or any of its principals, been convicted or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property? ([FAR 52.209-5](#); [FAR 52.212-3](#))

No

In the past three years, has FULLER, AMY L been notified of any delinquent Federal Taxes in an amount that exceeds \$3,000 for which liability remains unsatisfied? ([FAR 52.209-5](#); [FAR 52.212-3](#))

No

9. Is FULLER, AMY L, or any of its principals, presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in Question 8? ([FAR 52.209-5](#); [FAR 52.212-3](#))

No

10. Within the past three years, has FULLER, AMY L been terminated for cause (default)? ([FAR 52.209-5](#); [FAR 52.212-3](#))

System for Award M... Microsoft PowerPoi...

12:03 PM



Make sure to answer every question as you go through this section.

governmental entity with contribution of any of the services described in QUESTION 9. (FAR 52.209-5; FAR 52.212-3)

No

10. Within the past three years, has FULLER, AMY L been terminated for cause (default)? (FAR 52.209-5; FAR 52.212-3)

No

11. Please list the name of any HUBZone businesses participating in a HUBZone Joint Venture with FULLER, AMY L. (FAR 52.219-1; FAR 52.212-3)

None

Add New Joint Venture Company

12. If there are any Small Disadvantaged Businesses participating in a Joint Venture with FULLER, AMY L please list the names of those companies below. (FAR 52.219-2; FAR 52.212-3)

None

Add New Joint Venture Company

13. Our records indicate that FULLER, AMY L is not participating in a Women Owned Small Business Joint Venture. (FAR 52.212-3; FAR 52.219-1)

14. Our records indicate that FULLER, AMY L is not participating in a Economically Disadvantaged Women Owned Small Business Joint Venture. (FAR 52.212-3; FAR 52.219-1)

15. Does FULLER, AMY L provide any data to the Government that qualifies as limited rights data or restricted computer software? (FAR 52.227-15)

No

If yes, please list limited rights data or restricted computer software below: (FAR 52.227-15)

Add New Software

CANCEL PREVIOUS SAVE AND CONTINUE

SAM | System for Award Management 1.0 IBM v1.821.20130326-0005 WWW1

System for Award M... Microsoft PowerPoi... 12:03 PM



Question 17 is a commonly missed question. The answer to this question is located below the NAICS code box.

https://www.sam.gov/portal/public/SAM/?portalcomponent=... Identified by Entrust System for Award Manage...

File Edit View Favorites Tools Help

Page Safety Tools

Certifications

- FAR Response 1
- FAR Response 2
- FAR Response 3**
- FAR Response 4
- Architect-Engineer Response
- Defense Response
- Review
- Representations and Certifications
- Continue to Next Section

Points of Contact

Small Business Certification

Submit Certification

BACK TO USER DASHBOARD

16. Our records indicate that FULLER, AMY L has selected the Entity Structure type of Sole Proprietorship (FAR 52.204-3; FAR 52.212-3)

17. Are you a Small Disadvantaged Business?

The answers below regarding your small business status ("Small" or "Other than Small") are pre-filled based on your previously entered size standard information (number of employees and total receipts). When you answer the question on your Small Disadvantaged Business status, you are doing so for each NAICS for which you have been identified as "small".

The NAICS for which you are identified as small are shown in the table below; these Y/N answers are located in the "Small Business?" column where a "Y" indicates "Small" and "N" indicates "Other than Small". These answers are derived from the SBA's size standards.

The NAICS shown are those you have entered. You may click the "View More" button to see your entity's size status for any existing NAICS. If you disagree with any of the pre-filled information, you must return to Assertions and change your values there.

The "Edit" button will return you to the correct location to make these changes.
(FAR 52.212-3; FAR 52.219-22)

NAICS Code	Name	NAICS Exception	Size Standard	Small Business?
812910	PET CARE (EXCEPT VETERINARY) SERVICES		\$7,000,000.00	Y
812990	ALL OTHER PERSONAL SERVICES		\$7,000,000.00	Y

VIEW MORE

18. Is FULLER, AMY L located in a Small Disadvantaged Business Procurement Mechanism authorized region (see SIC code 15, 16 and 17 for authorized regions)? (FAR 52.219-22; FAR 52.212-3)

No

19. Does FULLER, AMY L deliver any end products (from the corresponding country of origin) that are listed on the List of Products Requiring Federal Contractor Certification as to Forced or Indentured Child Labor under Executive Order No. 13126 (link provided to current list)? (FAR 52.222-10; FAR 52.212-3)

No

If Yes, has FULLER, AMY L based on a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product, determined that it is not aware of any such use of child labor. (

System for Award M... Microsoft PowerPoi...

12:04 PM

Answer here



Another commonly missed question is number 23. Select one of the options.

19. Does FULLER, AMY L deliver any end products (from the corresponding country of origin) that are listed on the List of Products Requiring Federal Contractor Certification as to Forced or Indentured Child Labor under Executive Order No. 13126 (link provided to current list)? ([FAR 52.222-18](#); [FAR 52.212-3](#))

No

If Yes, has FULLER, AMY L based on a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product, determined that it is not aware of any such use of child labor. ([FAR 52.222-18](#); [FAR 52.212-3](#))

Not Applicable

20. Has FULLER, AMY L held previous contracts/subcontracts subject to Federal Acquisition Regulation (FAR) 52.222-26 (Equal Opportunity)? ([FAR 52.222-22](#); [FAR 52.212-3](#))

No

21. Are any end products delivered to the Government by FULLER, AMY L foreign (nondomestic) end products? ([FAR 52.212-3](#); [FAR 52.225-2](#); [FAR 52.225-4](#); [FAR 52.225-6](#); [DFARS 252.225-7000](#); [DFARS 252.225-7020](#); [DFARS 252.225-7022](#); [DFARS 252.225-7035](#))

No

If yes, please list these products and their corresponding country of origin.

Add New Product

22. Has FULLER, AMY L filed all required Equal Employment Opportunity compliance reports? ([FAR 52.222-22](#); [FAR 52.212-3](#))

No

23. Please choose one of the following statements that applies to FULLER, AMY L ([FAR 52.222-25](#); [FAR 52.212-3](#))

FULLER, AMY L has developed and has on file affirmative action programs required by Secretary of Labor regulations.

FULLER, AMY L does not have developed and does not have on file affirmative action programs required by Secretary of Labor regulations.

FULLER, AMY L has not had previous contracts subject to written affirmative action programs requirements from Secretary of Labor regulations.

24. Does FULLER, AMY L provide maintenance, calibration, and/or repair of information technology, scientific and medical and/or office and business equipment? ([FAR 52.212-3](#); [FAR 52.222-48](#))

Microsoft PowerPoint - [How to register to do contracts]

System for Award M... Microsoft PowerPoi...

12:04 PM



Make sure to answer every question as you go through this section.

The screenshot shows the 'Register Entity' page in the SAM.gov system. The user is 'FULLER, AMY L' with DUNS: 078480614 and CAGE Code: 6RNC1. The page is titled 'FAR Response 4' and contains a 'Page Description' box with the text: 'Please complete the following questionnaire related to the Federal Acquisition Regulation (FAR)* *All questions are mandatory.' The main content area contains two questions:

23. Does FULLER, AMY L provide services as described in FAR 22.1003-4(d)(1)? (FAR 51.212-3; FAR 52.222-52)

The answer is 'No'. Below this, a text box asks: 'If yes, please answer the following questions: Are the services described in FAR 22.1003-4(d)(1) by FULLER, AMY L offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor) in the case of an exempt subcontract to the general public in substantial quantities in the course of normal business operations? (FAR 51.212-3; FAR 52.222-52)'. The answer is 'Not Applicable'.

Another text box asks: 'Are the services furnished at prices which are, or are based on, established catalog or market prices? (FAR 52.212-3; FAR 52.222-52)'. The answer is 'Not Applicable'.

A third text box asks: 'Does FULLER, AMY L ensure that each service employee who will perform the services described in FAR 22.1003-4(d)(1) spend only a small portion of his/her time (a monthly average of less than 10% of the available hours on an annualized basis, or less than 10% of available hours during the contract period if the contract period is less than a month) servicing the Government contract? (FAR 52.212-3; FAR 52.222-52)'. The answer is 'Not Applicable'.

24. You have not entered any federal supply class for manufactured end products in the PSC list in assertions, so you are not required to answer this question. (FAR 52.212-3)

At the bottom of the page are buttons for 'CANCEL', 'PREVIOUS', and 'SAVE AND CONTINUE'.



If you have not selected the NAICS listed you are not required to answer the Architect-Engineer Response questions.

The screenshot shows the SAM (System for Award Management) website interface. The browser address bar displays the URL: <https://www.sam.gov/portal/public/SAM/portal:component>. The user is logged in as Amy Fuller. The main navigation menu includes: MY SAM, SEARCH RECORDS, DATA ACCESS, GENERAL INFO, HELP. The current page is titled "Register Entity" and is focused on the "Architect-Engineer Response" section for user FULLER, AMY L (DUNS: 078480614, CAGE Code: 6RNCL). The page description states: "Please complete the following questionnaires related to the Federal Acquisition Regulation (FAR)". A note indicates: "All questions are mandatory." A list of FAR responses is shown, with the "Architect-Engineer Response" section highlighted. A message states: "27. Our records indicate that FULLER, AMY L have not selected NAICS 541310, 541320, 541330, 541360, 541370, 541410 or 541620. SF 330 part II information is not applicable." Navigation buttons include "CANCEL", "PREVIOUS", and "SAVE AND CONTINUE". The left sidebar contains a "Register Entity" menu with options: FAR Response 1, FAR Response 2, FAR Response 3, FAR Response 4, Architect-Engineer Response (selected), Defense Response, Review, Representations and Certifications, Continue to Next Section, Points of Contact, and Small Business Certification. The right sidebar contains a "Content Glossary" with "Architecture-Engineer Response". The system tray at the bottom shows the time as 12:06 PM.



Make sure to answer every question as you go through this section.

https://www.sam.gov/portal/public/SAM/?portalcomponent= General Services Ad... System for Award Manage...

File Edit View Favorites Tools Help

Page Safety Tools

Certifications

- FAR Response 1
- FAR Response 2
- FAR Response 3
- FAR Response 4
- Architect-Engineer Response
- Defense Response**
- Review Representations and Certifications
- Continue to Next section

Points of Contact

Small Business Certification

Submit Certification

BACK TO USER DASHBOARD

28. Does FULLER, AMY L wish to bid on, or currently hold any DoD-issued or DoD-funded contracts?

No

29. Does FULLER, AMY L anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation? (DFARS 252.212-7000; DFARS 252.247-7022)

Not Applicable

30. Does FULLER, AMY L represent that the prices set forth in this contract are based on the wage rate(s) or material price(s) established and controlled by a foreign government and do not include contingency allowances to pay for possible increases in wage rates or material prices? (DFARS 252.216-7008)

Not Applicable

If yes, please select the name of the host Country: (DFARS 252.216-7008)

Country: Please select a value

31. Is FULLER, AMY L effectively owned or controlled by a foreign government? (DFARS 252.209-7002)

Not Applicable

If yes, please provide a disclosure point of contact and information about the entity(ies) controlled by a foreign government. (DFARS 252.209-7002)

First Name:

Middle Initial:

Last Name:

Telephone Number:

Extension:

International Code:

Entity(ies) controlled by Foreign Government: (DFARS 252.209-7002)

Add New Foreign Government Entity

CANCEL PREVIOUS SAVE AND CONTINUE

System for Award M... Microsoft PowerPot...

12:06 PM



The box at the bottom of this page must be checked to continue.

The screenshot shows a web browser window with the URL <https://www.sam.gov/portal/public/SAM/?portalcomponent!>. The page content includes a list of FAR provisions:

- [FAR 52.222-18](#): Certification Regarding Knowledge of Child Labor for Listed End Products
- [FAR 52.222-27](#): Previous Contracts and Compliance Reports
- [FAR 52.222-25](#): Affirmative Action Compliance
- [FAR 52.222-48](#): Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment Certification
- [FAR 52.222-52](#): Exemption from Application of the Service Contract Act to Contracts for Certain Services- Certification
- [FAR 52.223-4](#): Recovered Material Certification
- [FAR 52.223-9](#): Estimate of Percentage of Recovered Material Content for EPA-Designated Items (Alternate I)
- [FAR 52.225-2](#): Buy American Act Certificate
- [FAR 52.225-4](#): Buy American Act-Free Trade Agreements-Israeli Trade Act Certificate (Alternate I & II)
- [FAR 52.225-6](#): Trade Agreements Certificate
- [FAR 52.226-2](#): Historically Black College or University and Minority Institution Representation
- [FAR 52.227-15](#): Representation of Limited Rights Data and Restricted Computer Software

At the bottom of the list, there is a checkbox and the following text:

I have read each of the FAR and DFARS provisions presented above. By submitting this certification, I, Amy Fuller, am attesting to the accuracy of the representations and certifications contained herein, including the entire NAICS table. I understand that I may be subject to penalties if I misrepresent FULLER, AMY L in any of the above representations or certifications to the Government.

Below the text are three buttons: "CANCEL", "PREVIOUS", and "SAVE AND CONTINUE". A red arrow points to the checkbox with the text "Check this box.".



Select yes in the drop down box to continue to the POC page.

https://www.sam.gov/portal/public/SAM/?portalcomponent= General Services Ad... System for Award Manage...

File Edit View Favorites Tools Help

Page Safety Tools

AMY FULLER
LOGOUT

MY SAM SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

Register Entity **Continue to Next Section** FULLER, AMY L

DUNS: 078480614 CAGE Code: 6RNC1

Page Description
Please indicate whether you would like to continue to the next section.

Do you want to complete your POC information at this time? Please select a value **Select**

CANCEL PREVIOUS NEXT

Representations and Certifications

- FAR Response 1
- FAR Response 2
- FAR Response 3
- FAR Response 4
- Architect-Engineer Response
- Defense Response
- Review
- Representations and Certifications
- Continue to Next Section**

Points of Contact

Small Business Certification

https://www.sam.gov/portal/public/SAM/?portalcomponentid=7cbf8635-61f6-41ff-bfb6-2f54d735285a&p...

System for Award M... Microsoft PowerPoi... 12:07 PM



Enter Accounts Receivable POC information. Please note the format required for the Non-US phone (first four numbers followed by a hyphen then the remaining numbers).

System for Award Management - Windows Internet Explorer

https://www.sam.gov/portal/public/SAM/portal.zmp... General Services Administration [US] man with 22 children

File Edit View Favorites Tools Help

System for Award Man... x

Purpose of Registration

Core Data

Points of Contact

POC Details

Submit Certification

BACK TO USER DASHBOARD

Page Description

Please enter the requested information below. Based on your answers provided during the registration process, the "POC Type" list has been filtered to provide you only the required POC Types.

Mandatory Points of Contact

Accounts Receivable POC

Title:

First Name: *

Middle Initial:

Last Name: *

Email: *

Phone: * US or Non US Phone is mandatory

US Phone: (XXX)XXX-XXXX

Extension: XXXXXX

Non US Phone: XXXX-XXXXXXXXXX ← **Format**

US Fax: * (XXX)XXX-XXXX

Notes:

Electronic Business POC



Make sure to enter the first and last name in the proper boxes. This **MUST** be a person's name not a title or company name. The registration process will not be completed without a valid individual's name. If your country has State/Province options you must make a selection from the drop down menu. If not applicable you can leave blank.

System for Award Management - Windows Internet Explorer

https://www.sam.gov/portal/public/SAM/?portal:componentId=57fe9a6b-c4e1-4068-96b9-82d9e3bbd3e9&f General Services Administration [US] man with 22 children

File Edit View Favorites Tools Help

System for Award Man...

Electronic Business POC

Copy From: Please select a value COPY

Title:

First Name:

Middle Initial:

Last Name:

Email:

Phone: US or Non US Phone is mandatory

US Phone: (xxx)xxx-xxxx

Extension: xxxxxxx

Non US Phone: xxx-xxxxxxxxxxx

US Fax: (xxx)xxx-xxxx

Notes:

Address Line 1:

Address Line 2:

City:

State/ Province: Please select a value

ZIP/Postal Code:

Country: UNITED STATES

Internet | Protected Mode: On 100%

12:56 PM 6/7/2013

Done



If you are entering the same information as you entered in your Electronic Business POC you can select copy from Electronic Business POC in the drop down box and click on copy (1)

System for Award Management - Windows Internet Explorer

https://sam.gov/portal/public/.../portal/component/.../re9a6b-c1a1-4068-96b9-8289e3bbd3e984

General Services Administration [US]

man with 22 children

File Edit View Favorites Tools Help

System for Award Man...

Government Business POC

Copy From:

Title:

First Name:

Middle Initial:

Last Name:

Email:

Phone: US or Non US Phone is mandatory

US Phone: (xxx)xxx-xxxx

Extension: xxxxxxx

Non US Phone: xxxxx-xxxxxxxxxxxx

US Fax: (xxx)xxx-xxxx

Notes:

Address Line 1:

Address Line 2:

City:

State/ Province:

ZIP/Postal Code:

Country:

Done

Internet | Protected Mode: On

100%

12:59 PM
6/7/2013

1 – Select POC

Make selection if applicable



The optional Points of Contact are hidden at the bottom of the page. This information is optional. You will need to click on Add Optional POC if you wish to enter additional POC's other than those listed in the grey box.

The screenshot displays the SAM System for Award Management interface. At the top, there are input fields for contact information: Extension (with a mask of 7 zeros), Non US Phone (with a mask of 10 characters), and US Fax (with a mask of (xxx)xxx-xxxx). Below these is a Notes field. The main section is titled "Optional Points of Contact" and contains a list of POC types: "Optional POC", "Past Performance POC", "Past Performance Alternate POC", and "Party Performing Certification POC". A red arrow points to the "Optional POC" type with the text "Click on each POC type listed". To the right of the list is a button labeled "Add Optional POC", with a red arrow pointing to it and the text "To add Govt. Bus. or E-Biz optional POC's Click here". At the bottom of the form are buttons for "CANCEL", "PREVIOUS", and "SAVE AND CONTINUE". The footer of the page includes the text "SAM | System for Award Management 1.0", "IBM v1.863.20130412-1616", "WWW1", and logos for GSA and USA.gov. A note at the bottom states: "Note to all Users: This is a Federal Government computer system. Use of this".



You can expand each of the tabs in the navigation menu to make sure every page is complete. If you click on each section, the tab expands and you will see either green checks, grey dots or a red x. The red x or grey dot means that you need to return to that section. If you have green checks on every section you can scroll to the bottom of the page and select the submit button.

The screenshot displays the SAM.gov portal interface. The left-hand navigation menu is expanded, showing a list of sections with green checkmarks next to them, indicating they are complete. A red arrow points to the 'Core Data' section in the menu, with a callout box that says "Look for all green checks". The main content area shows the 'Entity Review' summary for 'FULLER, AMY L' with DUNS: 078480614 and CAGE Code: 6RNC1. The 'Core Data' section is expanded, showing 'Business & TIN Information' with fields for Business Start Date, Fiscal Year End Close Date, Company Division Name, Company Division Number, Corporate URL, and Congressional District.



After you select the submit button you need to make sure to get the congratulations page. If you do not, you will need to go back through your registration and select the submit button again.

The screenshot displays the SAM (System for Award Management) portal interface. The browser address bar shows the URL: <https://www.sam.gov/portal/public/SAM/?portalcomponent>. The page title is "System for Award Management".

The main content area is titled "Register Entity" and "Confirmation Page". It displays the following information:

- User: FULLER, AMY L
- DUNS: 078480614
- CAGE Code: 6RNC1

The confirmation message reads: "Congratulations! You have completed the registration of your entity. Click the Print Summary button below to be redirected to the Entity Record Page of the Entity Dashboard. This page will allow you to save and print a copy of the completed registration for your records."

A "PRINT SUMMARY" button is visible below the message. The left sidebar contains navigation options: MY SAM, SEARCH RECORDS, DATA ACCESS, GENERAL INFO, HELP, Purpose of Registration, Core Data, Assertions, Representations and Certifications, Points of Contact, Small Business Certification, Submit Certification, Entity Review, and Confirmation Page. A "BACK TO USER DASHBOARD" button is also present.

The footer includes the SAM | System for Award Management 1.0 logo, IBM v1.821.20130326-0005 WWW1, and logos for GSA and USA.gov. A note to all users states: "This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times."



If you click on the print summary button on the congratulations page you can confirm the status of your registration. If it still says work in progress it was not successfully submitted. If it says pending CAGE validation you have successfully submitted.

A screenshot of a web browser displaying the SAM (System for Award Management) portal. The browser's address bar shows the URL: https://www.sam.gov/portal/public/SAM/?portal:component=... The page title is "System for Award Manage...". The user is logged in as "Amy Fuller" and has a "LOGOUT" button. The main navigation bar includes "MY SAM", "SEARCH RECORDS", "DATA ACCESS", "GENERAL INFO", and "HELP". The "Entity Dashboard" is displayed, showing the following information:
Entity Overview
FULLER, AMY L
DUNS: 078480614 CAGE Code: 6RNC1
Status: Submitted
415 PINE KNOOLL CT 3-B
BATTLE CREEK, MI, 49014-7700
Entity Information
Entity Information
DUNS: 078480614
Name: FULLER, AMY L
Business Type: Business or Organization
Registration Status: Submitted
Registration is pending CAGE validation.
Registration passed IRS Consent validation.
Exclusions
Active Exclusion Records? No
A "BACK TO USER DASHBOARD" button is visible at the bottom left of the dashboard area. The Windows taskbar at the bottom shows the time as 12:14 PM.