

FIXED AMOUNT AWARD FOR ORGANIZATIONS**TERMS AND CONDITIONS**

The Department of State hereby establishes a U.S. Government Fixed Amount Award for the purpose of enabling the recipient designated by the Department to participate in said program. The recipient is authorized the benefits in accordance with the conditions and limitations as stated herein, the award cover sheet (DS-1909) and the terms and conditions of this award.

1. PURPOSE

INCLUDE PURPOSE, PROGRAM OBJECTIVE and PERIOD OF PERFORMANCE AND LINK OBJECTIVE TO MISSION STRATEGIC PLAN OR SPECIFIC ADMINISTRATION POLICY GOALS.

2. BUDGET

a. The DS-1909 specifies a fixed amount of Department of State support for the project described in provision 1. This amount is based upon the budget approved by the Grants Officer. The funds awarded shall be used prudently and only for expenses incurred by the Recipient in carrying out the program. The Department of State anticipates that the full award amount will be paid without regard to the actual cost subsequently incurred. *(Grants officer will indicate how Recipient will receive funds. Recipient may receive funds via electronic funds transfer (EFT) or check; Cash payments should be kept to a minimum.)* These funds **CAN NOT** be used to pay for alcoholic beverages. Any questions concerning the propriety of any particular expenditure from these federal assistance funds should be referred to the grants officer (GO) or the grants officer representative (GOR), insert NAME.

b. The Recipient is required to refund to the U.S. Government any unexpended funds related to a reduction in scope of the federal assistance activity or purpose after the completion of the program. Payments will be disbursed as follows:

- 1. At the beginning of the program to help Recipient reserve facilities, buy materials and other items necessary to commence program. Advance NTE 80%.*
- 2. Upon receipt of program report or verification of completed programs, the balance (20%) will be reimbursed to the Recipient. (GO may include this wording or similar wording if they decide it is necessary to retain funds until reports are received or program is completed.)*

3. REPORTS/VERIFICATION OF PROJECT COMPLETION

Enter what is expected from the Recipient to document completion of the program. For example: "The Recipient will provide a narrative report of the program to the Grants Officer within 30 days of the completion of the program. The report should describe the accomplishments to date which include copies of any press notices."

4. GRANTS OFFICER REPRESENTATIVE (GOR) (*NOTE: -Delete provision if not using (Optional when less than \$100,000; when using a GOR add Name, Title, Number))

5. FLY AMERICA ACT RESTRICTIONS

All Federal Government-financed international air transportation must be accomplished by U.S. Flag air carriers or U.S. code sharing to the extent that service by those carriers is available.

For information on other "open skies" agreements in which the United States has entered, please refer to GSA's website at <http://www.gsa.gov/portal/content/103191> .

6. PROGRAM PROPERTY

The GO reserves the right to require transfer property acquired with assistance funds and used during the program to the Recipient.

7. SUSPENSION

When the recipient has materially failed to comply with the terms and program objectives of this grant, the GO may suspend the Agreement in whole or in part or the GO may issue a notification letter to the Recipient of its intent to suspend or terminate this Agreement. The Recipient has 10 calendar days to respond in writing describing the action taken or the plan designed to correct the deficiency. If satisfactory action is not taken or there is no response, the GO may suspend or terminate the agreement effective as determined by the GO. Payments to the Recipient or recoveries made by the Department shall be in accordance with the legal rights and remedies of the parties.

8. TERMINATION

The GO or the Recipient may wish to terminate its performance of this project in whole or in part. If both parties agree that continuation of the project would not produce results commensurate with further expenditure of funds or for any other reason, the grant agreement may be terminated by mutual consent. This must be done in writing. The GO shall allow full credit to the Recipient of the amount incurred prior to termination that cannot be cancelled properly by the Recipient.

9. SPECIFIC AWARD CONDITIONS (Block 17 of the DS-1909 must be checked and Grants Officer will add specific conditions to the agreement that comply with the requirements of 2 CFR 200.207)